

## Dunmore Community Association Board of Directors Meeting

September 9, 2020

Rusty's Bar & Grill

Present: Olivia Whenham, Jody Phillips, Nicole Johnson, Shevaun Perrault, Donna Basso, Scott Plouffe, Angela Adby, Jenna Riess, Dawn Day, Amy Edmonstone

Meeting called to order by Shevaun at 6:42pm

Intros: everyone introduced themselves and gave a brief background history

### Review of Previous Agenda and Minutes:

Question of whether Rotary Club Tree Project occurred on the West side?

Question of whether or not irrigation was installed

**Action:** Nicole to follow up and find out if sprinklers are installed

Discussion: west side park / water park; cost, pros, cons

*Motion: Jody made motion to accept the previous agenda and minutes*

*2<sup>nd</sup> by Angela - passed*

### Treasurer's Report:

Nicole reported current balance of \$39,775.32

Signing authority at bank is up to date (Nicole Johnson, Shevaun Perrault, Jody Phillips)

Sandy dropped off bin with previous info, will remain a resource for Nicole to gain familiarity

Cheque for Leanne Dulle to reimburse \$100 gift card and \$17.79 zoom membership to be issued for hosting board elections.

Bylaws stipulate emergency expenses up to \$100 requires 2 signatures, and over \$100 requires 2 to sign and the notification of 2 additional directors.

Every year financials must be reviewed by 2 board members and 2 non-board members. Anyone can request access to Association books at any time. Public record.

Mailbox for Association exists; 1053 7<sup>th</sup> Ave – currently receiving water and electricity bills

Property tax assessment was found, but the Association is exempt. Unclear what lot this is for or what the electricity (rink lights?) and water (baseball field used to have irrigation?) is for.

**Action:** Nicole to e-mail expense summary to members and review binder materials to learn more.

**Action:** Shevaun to call Kelly C. who has performed park maintenance in the past to see if he has info about irrigation and standards for park maintenance.

**Action:** Scott to meet with Cypress County to find out what the Association's assets and responsibilities for maintenance/upkeep are.

#### Old Business:

Improved path for East side:

\$40,000 set aside by Cypress County

**Action:** Scott will ask County about path plan, get status update

BMX Track:

County may approach DCA to contribute \$10,000 towards track. Unclear if project is stalled. Dan has expressed concern about proposed area (ambulance access) on the East Side. Western Trail Fabricators LTD has drawn up proposal. Angela mentioned land may not be owned by County. County appears to be spear-heading this project.

#### New Business:

West Side Park Maintenance:

Concern expressed that park has multiple safety hazards. Discussion about cost to replace equipment, circled back to BMX track proposed for East side and expressions of support to invest in the West side instead. Idea to take out old park, move small equipment to pea gravel area, and then put the BMX track on the West side. If the DCA has claim on the park land, perhaps an agreement with the County can be made that would solve many issues at once (safety hazard, investment in west side, issue with location of track).

**Action:** Olivia and her husband to inspect park and make recommendations on equipment that should be removed due to being unsafe.

**Action:** Shevaun to invite Dan and Leanne Dulle to attend next meeting to seek clarity on project status and discuss above idea to determine if it has merit.

Review Bylaws:

Bylaws were last updated in 1997 and need review and revision.

Created small committee to review current bylaws and make recommendations to board. Once review is completed, 30 days notice must be given before meeting to adopt revisions.

**Action:** Jody and Donna to review bylaws and make recommendations on revisions

Terms:

Current terms state Executive positions are 2 year terms. As entire board is new, proposal was made to stagger terms so future transitions can be more seamless.

*Motion to enact the following terms made by Nicole:*

President: Shevaun Perrault – 2 years

Treasurer: Nicole Johnson – 3 years

Secretary: Jody Phillips – 3 years

Directors: Angela, Olivia, Scott, Amy – 3 years

Jenna, Alyssa, Donna, Dawn – 2 years

*2<sup>nd</sup> by Olivia - passed*

#### Dirt Bikes:

Discussion regarding complaints of noise and speed on Facebook. Concern about metal wire being placed in area that kids are biking to prevent them from being there. Resulting feeling that the DCA has no jurisdiction or mandate to get involved.

*Motion to stay out of the discussion in an official capacity made by Jenna*

*2<sup>nd</sup> by Nicole – passed*

#### FS Safety Buzz:

Jody brought up that FS Safety Buzz has approached to see if we would be interested in partnering in a movie night for the community around Halloween. Safety Buzz has always donated their facility (the only one available for community events except the gym) at no cost. Proposal made that with the exception of partnered events, the DCA should be paying the rates of \$200/day or \$75/evening plus completing janitorial services for all events. Unanimous agreement was expressed. Board declined to participate in a Halloween movie night due to Covid concerns, but would like to possibly consider a Christmas movie.

**Action:** Jody to communicate decision to Amy

#### Future Meetings:

Meetings will be monthly, except December and may cease in Summer months

Next meeting: October 7<sup>th</sup>, 6:30 at Rusty's Bar & Grill

Adjourned by Shevaun at 8:05pm