

Dunmore Community Association Board of Directors Meeting Minutes

March 2, 2021

Cypress Council Chamber

Present: Tarolyn Aeserud (CAO), Jody Phillips, Nicole Johnson, Shevaun Perrault, Dawn Day, Scott Plouffe, Jenna Riess, Amy Edmonstone, Olivia Whenham, Dan Hamilton

Meeting called to order by Shevaun at 7:06pm

New Business:

Cypress County Updates – Dan Hamilton

Budget for 2021 Spending

West Side Park Maintenance/Construction

Survey of Priorities

Membership Fees/Forms

Review of Previous Agenda and Minutes:

Motion: Jenna made motion to accept the agenda

2nd by Nicole – passed

Motion: Scott made motion to accept the previous minutes

2nd by Amy - passed

Treasurer's Report:

Nicole reported current balance of \$32,992.54

Read statement – 3 payments went through, plus \$0.98 interest accrued. Insurance bill from Cypress County for 2021 was just received totalling \$612.74. Advised the utility we were going to stop paying until the credit was used up said we can leave the payments as-is and request a refund for the credit. The 2018/19 returns are completed and will be filed tomorrow.

Motion: Olivia made motion to accept the Treasurer's Report

2nd by Jenna - passed

New Business:

Cypress County Updates – Dan Hamilton

Dan provided a map of the area that the DCA can use for a BMX park. All associations can apply for a track to be put in. Hilda has completed theirs, and with donated time/dirt/equipment it cost around \$5000. Advised we can request their plan to show how they ran the project. Suggested Terry at LMT be approached to see if he will donate dirt (or possibly subsidize). Would fall under current insurance, may see slight increase in payments (as per Jubilee Insurance).

Dan provided the Lease and Operating Agreement valid March 2, 2021 between the County and the DCA allowing for land use. Lease is for \$1, signed by Shevaun (President) and a copy for our files.

\$5000 Covid grant available to all associations if we can show losses due to Covid. After discussion, we identified the \$1900 in fundraising revenue that was not possible to replicate from 2019, along with our utility bills. We will put in the request ASAP to the County.

Insurance we pay to the County each year covers liability in case anyone is injured on the park equipment, along with insurance against embezzlement by Directors.

Communities in Bloom – presented by Tarolyn as an idea for our community which could be spear-headed by the DCA. Builds strong residential and commercial community participation, fosters togetherness. Can be competitive or not. Something for everyone...ie. Help a senior to the dump, kids try to grow the biggest sunflower, etc... Tarolyn will bring more info to the next meeting.

Budget for 2021 Spending – Presented by Shevaun:

Reminder at AGM we approved \$23,000 for capital projects this year, leaving \$10,000 in our account. West Side Park is #1 priority this year, and we need to prioritize further projects (rink, BMX, ball diamond/field)

Scott advised that one of the Med Hat rinks is doing a reno and if we get volunteers together to help take apart their boards, they will be willing to donate them to the DCA.

Olivia reported on Park quote: Zach from Blue Imp has provided a quote for \$38,668, which includes a playhouse instead of a 4th table. Can add to park year over year if desired, and space planning has been done. Not included yet is cost to replace gravel. Tarolyn advised we should put in a \$50,000 ask to council as there are funds set aside for Structures – which this would fall under. Olivia will submit for Council's consideration.

Tarolyn also advised we should put in a delegation request to Council to introduce the Directors and have a spokesperson give a brief report on what we're doing. Advised when we put forward our capital asset request, we should present it in a phased plan.

West Side Park Maintenance/Construction Presented by Scott

Scott raised the issue of the irrigation that is broken on the East side park. Tarolyn said that it belongs to Public Works, and as such, they will see about what can be done. They will let us know. Scott suggested we purchase a gopher blaster for Dunmore so we don't have to borrow from 7-Persons and be subject to their timeline and availability.

Survey of Priorities– Presented by Shevaun:

Shevaun said that we will need to prioritize all the projects and based on funds available build a phased plan. Scheduled a Special Meeting to discuss projects on March 16, 2021 via Zoom.

Membership Fees/Forms – Presented by Jody:

A timeline for membership must be determined. Once bylaws are registered, we can open general association membership to the community. Shevaun provided copy of Elkwater Association membership form to use as a template and alter accordingly. Discussion was had about membership incentives as we don't have a hall, etc... Will flesh out those incentives down the road, may include rate incentives for renting the shelter for private functions. Identified need for communication mechanism with members (e-mail, website, mail, etc.). Agreed FaceBook can be used as a tool, but not the primary method of communication as not everyone is on FB. Idea fielded that if the West Side Park is completed this fall, we can resurrect Dunmore Days and have a membership-drive table set up to kick it off. Membership fee to be determined. Unanimous consent that membership is top priority as we need more people to get involved and help with project planning and execution.

Next meeting: Wednesday April 14, 7:00 at Cypress Council Chamber

Adjourned by Shevaun at 8:21 pm