

Dunmore Community Association Board of Directors Meeting Minutes

June 21, 2023

EDF Outdoor Recreation Centre

Present: Trish Drescher, Jody Phillips, Shevaun Perrault, Scott Plouffe, Amy Edmonstone, Nevada Meyer, Olivia Whenham, Jenna Riess

Regrets: Nicole Johnson, Melissa Sawchuk, Rocheal Howes

Meeting called to order by Trisha at 7:34pm

New Business:

Kite Festival - Trisha Drescher

2023 Dunmore Days – Jenna / Amy / Shevaun

Fundraising Needs – Jody Phillips

Miscellaneous Updates – Jody Phillips

Old Business:

Parking Lot at Sunrise Park – Jody

Ball Diamond – Scott

Unfinished Business:

None

Review of Agenda and Previous Minutes:

Motion: Shevaun made motion to accept the agenda – carried

Motion: Olivia made motion to accept April 5/23 AGM minutes – carried

President's Report – Trisha Drescher

April 6 – 2023 Membership updated on website, listing of Directors' names added into Contact page, Skate Shack Passcode and Wifi agreements posted on web

April 8 – 4H Multi-club submitted their reports/receipts from the 2022 community grant we issued

April 13 – Sabre Security finished installation of security access panel on exterior of building, and interior door, along with 1 video camera.

May 1 – Video surveillance signs were installed on the exterior and interior of the shack

May 19 – Cypress County approved \$27,800 capital recreation grant funding to cover tables & chairs, hockey nets, pickleball nets, line marking, and the cold storage container. All purchasing on hold until the bathroom installation is complete (mid-July).

May 25 – Boylan Imaging installed rink signage on the back interior wall of the rink (9 signs)

May 25 – Elite Electrical installed the last 2 exterior lights on the rink building to light up the exterior signage

May 26 – GVN installed last pieces of plexi-glass to finish off rink so there are no gaps. Installation is complete.

May 26 - DCA Grand Opening: 207 attendees, coverage by Chat News, Med Hat News, Cypress Courier. Donors pleased with event and exposure.

June 3 – Dunmore Garage Sale Day was a huge success, with 30 residents participating – a new record! The DCA garage sale by donation raised \$442.80

Motion: Shevaun made motion to accept the President's Report– carried

Treasurer's Report – No report

New Business:

Kite Festival – Trisha

Will plan kite festival for Tuesday July 11th from 6-8pm. No prizes, just show up and fly kites – keep it simple. Shevaun contact Kona Ice during the meeting and booked them. Jody to create and advertise event.

Motion: Jenna made motion to approve Kite Festival dates – carried

2023 Dunmore Days – Jenna / Amy / Shevaun

There will be a silent auction this year instead of a raffle, a 1/3 split ball drop fundraiser with Halo, garage sale, market, drink tickets/ATM will be floated by the DCA. Olivia suggested getting mobile debit/credit to use for this and upcoming events. Plans underway for Car Show, face painting, glitter tattoos, bouncy castles, concession. Confirmation with CNRL for dinner (hamburgers), a leader for the bike parade, and a leader for the children's lawn games still under works. Olivia to find partner who can run games in her absence. Jenna/Tabitha to contact Cyclepath for bike parade.

Motion: Amy made motion for Olivia to purchase 2 debit/credit consoles- carried

Fundraising Needs – Jody

Cypress County approved a portion of our Recreation Grant Application in the total amount of \$27,800.00 which will go towards:

EXPENSES (2023) - Cypress County Approved

1	Line Marking Tape	\$	1,500.00	Uline
2	Hockey Nets	\$	900.00	Source for Sports
3	Pickle Ball Nets (x2)	\$	900.00	Source for Sports
4	Cold Storage Cube Container 40'	\$	12,500.00	GIQ Auction AB inc
5	Tables/Chairs	\$	12,000.00	Uline
		\$	27,800.00	

Items not included for which we had applied are:

EXPENSES (2023/2024) - Fundraising Required

1	Basketball Hoops/Backboards	\$	5,856.00	Blue Imp
2	Tether Ball x 2	\$	578.00	Blue Imp
3	Basketball/Tetherball Installation	\$	4,400.00	Blue Imp
4	Picnic Tables	\$	8,000.00	Blue Imp
5	Christmas lights	\$	4,000.00	Christmas Lights & UR
6	Rink sweeper/shovels	\$	3,000.00	Global Industrial
7	Dugout Roof (24'x8') x 2	\$	8,500.00	Diamond Link Fencing
		\$	34,334.00	

Board reviewed each item and prioritized, as well as added some items to arrive at this list for 2023 purchasing:

2023 Purchases - Fundraising Required

1	Basketball Hoops/Backboards	\$	5,856.00	Blue Imp
2	Basketball Installation	\$	4,400.00	Blue Imp
3	Christmas lights	\$	3,000.00	Christmas Lights & UR
4	Full Fridge for Skate Shack	\$	1,500.00	Costco
5	Shelving/work bench for Storage Can	\$	1,000.00	
6	Signs (garage sale/ball drop) year over year	\$	150.00	Boylan Imaging
7	Flag Signs (Dunmore Days x 2)	\$	3,000.00	Boylan Imaging
		\$	18,906.00	

The DCA currently has \$10,705.27 free funds to use towards these purchases. Our fundraising goal for this year is \$8200.00. Current fundraising streams are Dunmore Days (garage sale, vendor market, car show, puck drop, concession, beer garden), and the Survivor Raffle which will run in October. Additionally, we are renting the ball diamond, and will open up the facility and tables/chairs for rent once they are completed. Between these streams, it is expected that we will raise the \$8200.00 needed to make these purchases.

Motion: Amy made motion to approve purchasing plan and amounts. If any portion comes in higher, it must be re-approved by the Board before proceeding. - carried

Miscellaneous Updates – Jody

The EDF Grant has not been released for 2023 yet. We will follow up with Kim to see if they have a date in mind yet. Irvine School intends to apply and expand the fruit program.

Motion: Jenna made motion to accept as information - carried

A generic “reserved” sign for the ball diamond needs to be hung on the fence as private groups are now renting it out. It needs to advise the public that the field may be reserved from time to time.

Motion: Shevaun made motion to approve purchase of reserved sign – carried

There is \$7,057.81 raised in our bank account that is designated for a pump track. The board discussed defining an area and applying to the County again to have dirt brought in. Plan for now is to have some big piles with minimal sculpting so kids can just play with it all summer. Scott to create a drawing and submit to the County.

Motion: Jody made motion for Scott to submit a plan to the County - carried

The rink has repairs that must be completed. The concrete is spalling badly, and on May 15th, Jody met with Capstone Concrete, Inland, and Cypress County on site to inspect. A repair plan has not yet been communicated, but the entire rink may need to be closed for re-surfacing at some point.

Motion: Jenna made motion to receive as information – carried

The bathroom installation has stalled due to permitting issues. The new completion date communicated is end of July, which does not allow for the minimum time needed to get our storage can in place, and order the tables and chairs for Dunmore Days. Jody asked permission to approach the County to see if they can put some pressure on the contractors to at minimum, finish the hook-up to the shack and finish the pad so the storage container can be moved into place.

Motion: Amy made motion to approve approaching County for assistance to expedite the process – carried

The Sunrise Park Baseball Diamond is set up online to rent for \$15/hr, and we are already seeing rental requests come through. The facility is also fleshed out, but not available until Cypress County reviews the rental agreement and approves it. When the tables and chairs arrive, the intention is to offer them for rent as well. All rental rates will be 50% off to DCA members.

Motion: Amy made motion to approve 50% discount to DCA Members for facility and furniture rentals- carried

Old Business:

Parking Lot at Sunrise Park – Jody

Cypress County generously re-graded the lot and brought in new road crush. The extended parking lot above the rink has signage, and fill was put into the ditch so vehicles can enter and exit safely. This area is roughly designated parking but will not be further developed this year. The project has been removed from the DCA's plate, and the County will look after developing the area when and as they see fit. In the meantime, parking on the prairie within the designated area is permitted.

Motion: Scott made motion to accept as information - carried

Ball Diamond – Scott

The ball diamond rental by Medicine Hat Minor Softball is complete and Scott will get all of the hours to Jody so the invoice can be created.

Motion: Jody made motion to accept as information - carried

Group Discussion:

None

Next Regular BOD Meeting: Wednesday September 6th, 7:30pm at Cypress Council Chamber

Adjourned by Trisha at 9:24pm