

Dunmore Community Association Board of Directors Meeting Minutes

September 7, 2021

Cypress Council Chamber

Present: Olivia Whenham, Shevaun Perrault, Jody Phillips, Nicole Johnson, Scott Plouffe, Amy Edmonstone, Donna Basso, Jenna Riess, Dan Hamilton, Tarolyn Aeserud (CAO)

Regrets: Dawn Day, Alyssa Stork,

Meeting called to order by Shevaun at 6:32pm

New Business:

Dunmore Days – Olivia Whenham / Jenna Riess

Skate Shack – Jody Phillips

Sunrise Park Sign – Shevaun Perrault

Insurance / Title – Jody Phillips

Porta Potties – Shevaun Perrault

Irrigation – Jody Phillips

Unfinished Business:

CFEP Grant Application – Jody Phillips

EDI Renewables – Jody Phillips

Santa Toy Run

Fireworks & Bingo

Review of Agenda and Previous Minutes:

Motion: Jenna made motion to accept the agenda - carried

Motion: Amy made motion to accept August 11th/21 Board Meeting minutes – carried

President's Report – Shevaun Perrault

No President's Report

Kim Dalton was to attend to discuss the outdoor rink project. He sends his regrets.

Treasurer's Report – Nicole Johnson

Current bank balance as of August 31st is \$40,211.74. There are still outstanding cheques for Dunmore Days, as well as an \$8000.00 cheque just cut for the skate shack and the window. The pre-payments made to Cypress County for the water bill are almost used up and the County will adjust the auto-payments accordingly.

Motion: Scott made motion to accept the Treasurer's Report – carried

New Business:

Dunmore Days – Jenna Riess

The total income from Dunmore Days was \$2648.50 with expenses totalling \$1529.24. Fundraising total for the event was \$1119.26. Dunmore Days was a great success though next year there will be more focus on providing entertainment and activities for the 12-16 age range.

Motion: Donna made motion to receive information – carried

Skate Shack – Jody Phillips

The DCA took possession of the skate shack on September 1st from Excel Quality Sheds. It is currently sitting on the edge of the parking lot until Cypress County finishes moving the water service. Elhart's Electric has been contacted and asked to go ahead with the electrical rough-ins so when Excel returns to move the shed, they can immediately proceed with finishing the interior.

Discussion was had on ordering a liner for the rink. Due to the condition of the rink boards and the large gaps at the base, it is unlikely that the liner would last the season and may be a waste of money. Rubber from the original walkway was saved and can be re-used, but additional rubber mats will be needed for both the interior floor and a path to the rink entrance. Scott mentioned that Princess Auto has this product. Jody has another rink product that she will forward Scott so he can compare and decide which way to go.

Motion: Jenna made motion for Jody to measure the rubber required and order it – carried

Motion: Amy made motion not to purchase rink liner for the 2021 winter season – carried

Park Sign – Shevaun Perrault

Shevaun and Jody met with Form-Tech Machining Ltd. at the park to get a quote for a new Sunrise Park sign, and a donor/contributor sign. The ball-park price was \$2000 for the park name sign and we estimated around \$500 for the donor sign as it is just to be vinyl lettering on wood.

Motion: Jody made motion to approve up to \$2800.00 for signs so if the official quote comes in under that amount Shevaun can go ahead and order them – carried

Insurance – Jody Phillips

Friday September 3rd Nadine Munro from Cypress County advised that the renewal application for the DCA to be an additional insured under the County's insurance was due. The form was submitted to Travis Beck the same day.

We have not heard anything back from the County about transferring the Title for the Eagleridge Park. Tarolyn advised that it takes 90-120 days for titles to transfer and there has to be a motion to Council. She advised we submit a second copy of the same form to Travis Beck designated as East Side Park so we are covered in the meantime.

Motion: Jenna made motion that Jody resubmit a second copy of the forms for Eagleridge Park– carried

Port-a-Potties – Shevaun Perrault

The port-a-potties will be removed for the season at the end of September and the rentals (extra port-a-potty and sani-station) for Dunmore Days will be added to the final bill.

Motion: Jody made motion to conclude the season contract at the end of September as planned– carried

Irrigation

Elevation Landscaping will blow out the irrigation systems at the end of September. There may be an additional fee. Tarolyn advised we will receive an update on installation of the irrigation system at Sunrise Park and the ball diamond by Friday.

Motion: Amy made motion to approve additional fee for irrigation blowout – carried

Open Discussion – All

Safety Buzz – October and Christmas Events

The DCA would like to do an October event as well as a Christmas event for the community. Safety Buzz has offered their facility but the Bingo night is not going to work due to time constraints and expense. Dan Hamilton offered to partner with the DCA and offer free admission for kids if the DCA pays the staff wages and provides volunteers to supervise the kids. Laser Tag and dodgeball tournaments for the 2 older age groups and free play for the young ones. Will split into <8yrs, 9-12, 13-17 in 1 hour increments. Parents must stay on site for <8 group and all participants must wear masks.

Motion: Amy made motion to reimburse staff fees – carried

Motion: Jenna made motion to use PlanHero for supervisor sign-up– carried

Christmas Party at Safety Buzz

DCA will coordinate with Amy at Safety Buzz to have a Community Christmas Party. Created sub-committee: Amy, Jenna, Shevaun, Donna

Motion: Donna made motion to approve formation of Christmas Party sub-committee – carried

Dan Hamilton Update:

The walking trail will be completed by the 1st week of October.

The Haunted House near Medalta has opened up 2 matinees for young kids to enjoy without live actors which may scare them. Matinees will be from 2-4pm running for 3 days this year. He encourages us to spread the word so the community can enjoy this attraction over the Halloween season.

Unfinished Business:

CFEP Grant Application – Jody Phillips

EDI Renewables – Jody Phillips

Next Regular BOD Meeting: November 10th, 6:30 at Cypress Council Chamber

Adjourned by Shevaun at 7:40pm