

Dunmore Community Association Board of Directors Meeting Minutes

March 13th, 2024

Cypress County Council Chamber

Present: Trish Drescher, Jody Phillips, Shevaun Perrault, Jenna Riess, Nicole Johnson, Amy Edmonstone, Scott Plouffe,

Regrets: Rocheal Howes, Nevada Meyer, Crystal Eichelbaum

Meeting called to order by Trisha at 7:04pm

New Business:

Upcoming Events – Trisha

Outdoor Rink – Trisha

Member 50 Promo - Jody

Inventory Tracking – Jody

Skate Shack PIN Codes - Jody

High Level Alarm – Jody

Old Business:

Pump Track – Scott

Unfinished Business:

None

Review of Agenda and Previous Minutes:

Motion: Jenna made motion to accept the agenda – carried

Motion: Nicole made motion to accept January 17/24 AGM minutes – carried

President's Report – Trisha Drescher

Jan 21st – Tank alarm went off at park, Herb's Septic came the next day and pumped it out. Hillcrest Church rented the facility and gave positive feedback. Approx 100 people were there, and they mentioned the light in the parking lot could be better, would like mats to the bathroom, and more mats outside rink entrance for people to stand on when not skating.

Jan 23rd – Diamond Link fencing submitted an updated quote for the baseball dugouts, and added a donation of \$1000 to the project.

Feb 2 – 6 Cambros were rented to an Elkwater event

Feb 5 – Elite Electrical installed the time clock on the rink lights, as well as 2 plugs in the utility room

Feb 7 – Upright cooler was ordered from Chef’s Supply with 2-yr warranty. Intergenerational Learning Program to decorate cupcakes was held at the Safety Buzz Campus. Attendance maxed out at 20.

Feb 17 – A “members only” sign was put on the skate shack door

Feb 20 – Septic was pumped. Intergenerational Learning Program: Photography with Kathy Walker was held at Eagle Butte High School. Attendance maxed out at 20.

Feb 22 – Cooler was delivered

Feb 29 -CRA confirmed GST rebate, but advised we need to submit T2’s from 2002 forward.

Motion: Jenna made motion to accept the President’s Report– carried

Treasurer’s Report – Nicole Johnson

None

New Business:

Upcoming Events – Trisha

A Giant Easter Egg Hunt will be held on March 30th. The sign-up has been posted on Facebook and our website. Candy has been purchased. Jenny Robinson offered to provide an Easter Bunny costume, as well as an Easter backdrop for family photos. QR codes will be spread out throughout the community for families to follow scavenger-hunt-style.

Motion: Jody made motion to receive as information– carried

Outdoor Rink - Trisha

Jeff Drescher has helped with the rink a lot this year, along with Scott Plouffe. We thank them for their hard work. Jeff has suggested that we purchase a liner for the rink next year to help keep the water in. Discussion about whether it is re-usable or not. Will know after first year of use (depends on how hard the season is on it). Jeff observed that cracks in the ice seem to coincide with cracks in the concrete, and he suggests that the liner will help with ice quality.

Alcohol and drugs are being used in the shack. Beer cans are visible in the garbage bin, and marijuana has been openly set on the table in the shack. Members are giving their codes to anyone they want (which they are currently permitted to do), but there is no control.

Motion: Jenna made motion to change the PIN Code User Agreement to say that the code may be shared with “household members only” – carried

Motion: Trisha made motion to add a recycling bin to the shack for cans/bottles - carried

Member 50 Promo – Jody

A promotional code has been created for members when they book facilities or equipment on-line. Members must email us to receive a code. This code will change with every use and can not be re-used.

Motion: Jenna made motion to accept as information - carried

Inventory Tracking – Jody

A master list of our assets (tables, chairs, supplies, etc...) will be created this Spring when it warms up. A yearly inventory check will be scheduled to update and track our assets.

Motion: Trisha made motion to approve inventory tracking schedule - carried

Skate Shack PIN Codes – Jody

PIN code expire on March 31st. An email will be sent to all members remind them in advance. An overlap period of 1 week will allow for uninterrupted usage if new memberships are purchased in that timeframe. All member PIN codes will be suspended on March 31st.

Motion: Shevaun made motion to increase membership fee from \$20/yr to \$25/yr – carried

High Level Alarm – Jody

It is inefficient to wait for the alarm to go off to pump to pump out the septic tank. We have a track record of approximately every 2 months. After looking into a level monitor that can notify us via email, the recommendation is to not go down this path. We can get on a schedule with Herb's Septic to empty it every 2 months, and we can do per-instance pump-outs leading up to and after large events.

Motion: Amy made motion to create 2-month schedule with Herb's Septic - carried

Old Business:

Pump Track - Scott

A drawing will be coming soon. Scott will email it to all Directors for approval, and then it will be forwarded to Cypress County for approval.

Motion: Shevaun made motion to receive as information – carried

to support events for years to come, but would also have costs if damaged or speakers blown. Discussed DCA operation only – no renters. Group decided to hold off decision until next Spring and if want to proceed, add into 2024 Rec Grant as a 50/50 match opportunity.

Motion: Amy made motion to accept as information - carried

Group Discussion:

None

Next Regular BOD Meeting: Wednesday May 15th at Cypress County Council Chamber at 6:30pm

Adjourned by Trisha at 8:03pm