

Dunmore Community Association Board of Directors Meeting Minutes

February 16, 2022

Cypress Council Chamber

Present: Shevaun Perrault, Jody Phillips, Nicole Johnson, Scott Plouffe, Amy Edmonstone, Donna Basso, Jenna Riess, Olivia Whenham, Tarolyn Aaserud, Della Burkitt

Regrets: Dawn Day, Kearston Reesor

Meeting called to order by Shevaun at 6:37 pm

New Business:

Parks and Recreation – Tarolyn Aeseurd

Easter Kids Event – Jenna Riess

Banger Bingo – Jody Phillips

Cookies & Cards – Amy Edmonstone

Membership Dues 2022 – Jody Phillips

RES Donation – Jody Phillips

Unfinished Business:

Skate Shack Security

Review of Agenda and Previous Minutes:

Motion: Nicole made motion to accept the agenda - carried

Motion: Olivia made motion to accept January 12/22 Board Meeting minutes – carried

President's Report – Shevaun Perrault

Detailed report of DCA activities in previous AGM minutes. No further activities to report at this time.

Motion: Jody made motion to accept the President's Report – carried

Treasurer's Report – Nicole Johnson

Current bank balance from January 2022 statement is \$41,934.37. There is \$2649.86 in cheques for expenses from 2021 that carried over into this year. Nicole was also informed by Nadine at

the Cypress County office that when the water was turned back on to the rink after the lines were moved, they did not turn the billing back on as well. As a result, we owe approximately \$2000 in back-billing for water utilities which will be auto-paid on February 20th. The actual bill will be issued shortly for our records.

Motion: Dawn made motion to accept the Treasurer's Report – carried

New Business:

Parks and Recreation – Tarolyn Aaserud

Tarolyn advised that the DCA was made the offer a few years ago to turn the grounds maintenance (mowing, garbage removal, watering) over to the County and was declined. She made the same offer to the board so we can focus more on events and programming. If we wish to initiate this change, we are to send a formal request via email to LesleyAnn.

Soil is being sifted now to go into the ball diamond as there is currently a lack of soil for the hydroseeding that will commence this Spring. The perimeter of Sunrise Park will be hydroseeded, but the area directly around and adjacent to the park equipment will be sodded.

The Cypress County IT Department is investigating point-to-point Wi-Fi between the Cypress County building and the Sunrise Skate Shack. If this proceeds, the irrigation, video monitoring and remote locks will run on this Wi-Fi, and we will not need Shaw to trench Wi-Fi to the shack this Spring.

Motion: Amy made motion for DCA to email Cypress County requesting they take over all groundskeeping for the Eagleridge and Sunrise Parks– carried

Motion: Nicole made motion for DCA to arrange porta-potties for the 2022 season from June 1-2022 to Sept 30-2022 if Cypress County does not agree to take that over.

Easter Kids Event – Jenna Riess

Jenna will organize a kids-oriented event around Easter in April and requested \$300. She will reach out to Safety Buzz to see if we may use their facility.

Motion: Melissa made motion to approve \$300 budget for Easter Kids Event – carried

Banger Bingo – Jody Phillips

Banger Bingo is available on March 26th/22 and Rusty's Roadhouse has agreed to serve as the venue for the event. All food and drinks will be provided by Rusty's and liquor sales will fall under their license. Banger Bingo will provide lighting, music, 90 minute

show, prizes, then DJ until evening is over, and will facilitate the 50/50 draw. Show will start at 7pm. Rusty's will serve a Signature Beverage on our behalf and all proceeds will go to the DCA. She will supply the liquor and the DCA will pay the wholesale rate as a corkage fee. They will also see if Med Hat BrewCo will donate a small keg of beer to be tapped on site, and all sales will go to DCA. Rusty's will also ask all customers on Saturday if they want to donate \$5 per pizza to the DCA (optional). Event will cost \$1575.00. Recommend tickets are sold in advance. Capacity of back room is 73, with an additional 59 capacity in front of house. Event will be Adults Only.

After discussion, board agreed event will be ticketed (\$25ea), and private (unless tickets don't sell out by 1 week in advance).

Motion: Olivia made motion to hire Banger Bingo for \$1500 + tax and to settle the account for liquor with Rusty's Roadhouse out of the proceeds of the Signature beverages – carried

Cookies & Cards – Amy Edmonstone

Amy reported that the Dec 3. Cookies and Card Decorating Night expenses came to \$330.80. Donations totalling \$440.00 were received by local businesses; A&D Paving, Richardson Pioneer, BrewMaster, and a personal donation from Nevada Meyer.

Recommended that if the event is to be done again, it should be split into either decorating cookies or cards. There was 16 hours of preparation for the event, and it would go smoother if the kids could focus on one activity at a time.

Motion: Jenna made motion to accept as information – carried

Membership Dues 2022 – Jody Phillips

Discussed the membership fees and they will remain at \$20 per person. Approximately 2 weeks before the current memberships expire on March 31, 2022, an email will be sent out to all members to remind them of the upcoming expiry date. The application form will need to be updated to reflect the new valid period.

Scott advised we find out if the County would allow us to put a membership flyer with an upcoming water bill which goes out to all residents of Dunmore. This would reach individuals not on Facebook and help expand our membership.

Motion: Scott made motion to approve \$20 membership fee for 2022 and email Cypress County to add a flyer to be mailed with an upcoming water bill – carried

RES Donation – Jody Phillips

On January 31st, RES (Global Renewable Energy Company) generously donated \$10,000 towards the Outdoor Rink project. They are the builder/developer responsible for the construction phase of the Rattlesnake Ridge Wind Project and the Whitla Wind Project and then will turn it over to the long-term operator/owners. They would like to keep in touch and make introductions to the future owner to see if they are interested in further support of the DCA ongoing. Their accounting department made contact to confirm the address information and the cheque is in the mail. I have requested an approved logo or image so we can post it to social media and on our website but have yet to receive it. Once the cheque is in hand, we will post it.

Motion: Donna made motion to post announcement of donation on our website and on social media once the cheque has been received – carried

Upcoming Events – Group Discussion

Outdoor Rink Project – updated info will be emailed out to the board of directors and new board members can get up to speed on the project. Certain elements of the plan will be voted on at the next meeting so if there are any questions or suggestions they need to be made before the April meeting.

Scott confirmed the ice at the outdoor rink is almost gone and may pose a hazard if people continue to use it as is. It is no longer being maintained and the skate shack doesn't need to be unlocked anymore. If we experience another cold spell (-15) , he will flood the rink again and we'll re-open the shack. Recommended posting the closure and "use at own risk" notice on our website and FB page.

Motion: Jenna made motion to post "use at own risk" notice on website and FB page – carried

Next Regular BOD Meeting: Wednesday April 13, 6:00 at Cypress Council Chamber.

Adjourned by Shevaun at 7:27pm