

Dunmore Community Association Board of Directors Meeting Minutes

October 12, 2022

Cypress Council Chamber

Present: Shevaun Perrault, Jody Phillips, Jenna Reiss, Scott Plouffe, Amy Edmonstone, Dan Hamilton, Rocheal Howes, Lyall Foran, Reagan Weeks

Regrets: Olivia Whenham, Kearston Reesor, Nicole Johnson, Melissa Sawchuk,

Meeting called to order by Shevaun at 7:02 pm

New Business:

Eagle Butte Grounds – Prairie Rose School – Rocheal Howes

Movie Night with FS Safety Buzz – Amy

Winter Festival & Food Drive – Jenna & Jody

Ball Diamond Bases – Jody

4H Grant Evaluation & Pics – Jody

Skate Shack Security / Point-to-point Wifi – Jody

Unfinished Business:

None

Review of Agenda and Previous Minutes:

Motion: Jenna made motion to accept the agenda - carried

Motion: Scott made motion to accept September 7/22 Board Meeting minutes – carried

President's Report – Shevaun Perrault

Cypress County has approved paying the \$10,000 water bill as it falls under their scope when they took on the landscaping in 2022. We thank them very much.

Jenna sent out thank you cards to all businesses who donated to the silent auction for Dunmore Days, to the Co-Op for their huge support, volunteers, and to the Cypress County Council for serving the pancake breakfast. Thank you Jenna.

We have received 3 more membership fees this month bringing the total membership for 2022 to 15. To compare, last year in 2021 we ended the year with 25 members. Once the rink access is set up, it will hopefully be a greater incentive for membership.

The Survivor Raffle results and tracking were left on our website for 60 days as we were required to do, and the information has now been removed.

Nicole was interviewed in a small documentary for EDF on August 24th. The 4-minute film has been viewed by Jody (no objections to content or DCA representation), and will be released publicly by EDF in the next week or so. Once permission to share the clip is given, Jody will forward it to the board.

Motion: Scott made motion to accept the President's Report – carried

Treasurer's Report – Jody Phillips on behalf of Nicole Johnson

The current operations bank balance is \$28,147.44. There is \$8000 outstanding in cheques that have not yet been cashed which will bring our balance down to \$20,147.44.

The current projects bank balance is \$158,567.02.

On September 23rd we received the full \$10,000 from EDF for the Community Project Fund to distribute to all the recipients on their behalf. Cheques were cut to all recipients on September 26, and mailed the same day. Photos of the cheques were also sent to Kim at EDF the same day for their records.

Motion: Jenna made motion to accept the Treasurer's Report – carried

New Business:

Eagle Butte Grounds – Prairie Rose School

Lyall Foran (VP of Eagle Butte High School) and Reagan Weeks (School superintendent) wished to engage in an exploratory meeting to gauge the DCA's interest in financially supporting the development of a baseball facility on Eagle Butte High School grounds. The broad intention is to create a multi-use facility that will accommodate little league, junior league, slow pitch, and serve as a soccer pitch. The vision includes Astro-turf which will prevent gophers, and by re-positioning the field (rotating it), it will be more usable (positioning poor sunset-wise).

Estimated cost of facility is 1M. Suggestion is that facility could have shared use (eg. School use in daytime hours, community use after hours).

Motion: Jody made motion to accept as information - carried

7:38pm – Lyall Foran and Reagan Weeks left the meeting

Ball Diamond Bases – Scott

A community member asked for access to the bins to get out bases so they can play baseball. Scott informed that the box and equipment is shared by Irvine Association and Medicine Hat Minor Softball, and is not available for the public. Request to approve purchase of chest and bases for public use. Base sets can be purchased as low as \$40 to \$450 depending on quality.

The President of Med Hat Minor Softball visited the new field with Scott and has made a verbal commitment to rent the field from mid-April to the end of June for 4hrs/night. Other fields rent between \$15/hr and \$25/hr. Our field will rent for \$15/hr as we don't have a concession on site. Medicine Hat Minor Softball provides their own bases and equipment, and will provide proof of insurance which covers all liability when the field is rented. We need to create a rental contract identifying terms of use, the rental rate, and payment schedule.

Motion: Jody made motion to approve Scott sourcing and purchase equipment for public use in the 2023 season up to \$1000.00 – carried

Motion: Amy made motion to review template and create contract for the field rental - carried

Movie Night with FS Safety Buzz – Amy

Amy Zuk at Safety Buzz is opening her doors to the community for a showing of Hocus Pocus II. She will provide popcorn and drinks for attendees. She requests advertising and RSVP tracking by the DCA so she knows how much to prepare. Amy and Jody will be attending to help with kid management if needed. All residents welcome, kids and adults.

Motion: Scott made motion to accept as information – carried

Winter Festival & Food Drive – Jenna & Jody

The Dunmore Winter Festival is planned for Friday December 16th at the Outdoor Rink. There will be a massive bonfire (8' diameter base) in the parking lot. The permit application was submitted to the County on Sept 26th. They will decide with the Fire Dept if they will be present at the event or not. There will be caroling, Christmas music, a Community Christmas Tree (families encouraged to bring 1 ornament), and skating if weather permits. The event will go from 6pm to 9pm, with sleigh rides operating from 6-8. The Emergency Services Dept was contacted to see if they would assist in stringing lights on the North-most tree between the park and rink. Lights would be left in place for many years until faded so it would not be a yearly task. We will remove the bottom 8' or so yearly which can be reached by ladders. Total budget is \$3,500. Current breakdown: \$800 sleigh rides, \$100 wood, \$125 coffee machine rentals, \$200 coffee,

hot chocolate, candy canes, \$75 bells, \$1300 lights. The organizing committee is requesting \$1,500.00 to supplement the purchase of lights for the Community Tree, a tree topper, and potential installation costs. The lights will be used ongoing (minimum 5 years). The lights are not standard – LED colored Edison bulbs with various settings. Much larger bulbs than normal, so this tree will always stand out as special regardless if other trees are strung with lights in other years.

Motion: Amy made motion to approve up to \$1500.00 additional funds towards the Winter Festival- carried

4H Grant Evaluation & Pics – Jody

The 4H club requested \$300 from the Community Impact Grant which we awarded to them earlier this year. They have submitted an evaluation which will be emailed to Directors, along with photos of the kids in their new T-shirts. They thanked the DCA for the funding.

Motion: Jenna made motion to accept as information - carried

Skate Shack Security / Point-to-point Wifi – Jody

We heard back from Cypress County on the point-to-point Wifi, and it will not work. Jody would like to go ahead and get a Smart Hub sent (testing trial) from Tom Harris Cellular. Permission requested to sign 2 year contract with Saber Security to set up camera and door locks. Will see if they will allow early termination of contract pending results of Wifi test. Rate is approx. \$40/mo for cam/locking service, and \$100/mo unlimited internet. Request approval for approx. \$140/mo ongoing fee for skate shack security. We can then issue out pin numbers to all members and be able to remotely lock shack. This will help with security at the shack, and provide a huge membership incentive for residents that want access.

Board members still not sure if we should purchase the equipment or rent. Jody to get current pricing for equipment purchase through Sabre Security to compare with Costco equipment.

Motion: Amy made motion to proceed with Smart Hub testing - carried

Motion: Jenna made motion to approve purchase of equipment up to \$700 (not including installation) if the board chooses to purchase instead of rent camera and door locking equipment. - carried

Group Discussion:

Volunteers for Dunmore Days – Shevaun discussed idea with Rocheal to get the graduating class or sports groups at Eagle Butte to volunteer for Dunmore Days next Summer and receive donations and recycling profits. Rocheal advised it would be easier to get assistance with the Winter Festival when school is in session rather than during the summer.

Eagle Butte Elves – Rocheal told the board the students at Eagle Butte are performing a Christmas play this year, and there are several musical numbers. She asked if we would like to have the students perform at the Winter Festival. There was enthusiastic consensus from the board. Jody will follow up via e-mail with Rocheal to see if the students are interested.

8:34pm – Rochelle Howes left the meeting

8:35pm – IN CAMERA SESSION – discussion of Eagle Butte Baseball Facility proposal

9:08pm – IN CAMERA SESSION ENDED

Motion: Jody made motion to decline a financial commitment to Eagle Butte High School for the development of a multi-use baseball/soccer facility as the DCA already has a 5-year plan in place to further develop the community recreational spaces that we are responsible for. We do not have the means to financially support this endeavour, but we wish the organizing group every success in developing this space - carried

Next Regular BOD Meeting: Wednesday January 18, 7:00pm at Eagle Butte High School.

Adjourned by Shevaun at 9:15pm