

Dunmore Community Association Board of Directors Meeting Minutes

January 17, 2024

Eagle Butte High School

Present: Trish Drescher, Jody Phillips, Shevaun Perrault, Jenna Riess, Nicole Johnson, Rocheal Howes, Amy Edmonstone, Scott Plouffe, Nevada Meyer (by phone), Mike Norris, Barry Gutfriend

Regrets: Olivia Whenham, Melissa Sawchuk

Meeting called to order by Trisha at 6:34pm

New Business:

Upcoming Events – All

Fiscal Year/GST Update – Jody

Grant Money to Schools – Jody

Outdoor Rink – Scott

News Interview – Nicole

Board Seats Expiring – Trisha

Old Business:

Survivor Raffle Update – Jenna

Pump Track – Scott

Capital Purchases 2024 - Jody

Unfinished Business:

None

Review of Agenda and Previous Minutes:

Motion: Rocheal made motion to accept the agenda – carried

Motion: Nicole made motion to accept November 15/23 AGM minutes – carried

President's Report – Trisha Drescher

Nov 18 – Sunrise Park and EDF Outdoor Community Center were cleaned up by the DCA Board and prepared for Winter. Thank you to all members who helped out.

Nov 22 – First Intergenerational Learning Program was led by Doris Herter at Eagle Butte High School. She taught German Cooking to 16 participants. Feedback was all positive, with a few suggestions that less pre-prep be done so participants can be involved at every step.

Nov 29 – Instagram for Adults was presented by Zaria Kelly and Reyleen Moser at Eagle Butte High as part of the Intergenerational Learning Program.

Dec 2-23 - Board of Directors voted to approve the following applications for funds by groups in the community and distribute on behalf of Cypress County who allocates \$2000/yr for this purpose.

1. \$200 Festival of Lights – Della Burkitt
2. \$500 Intergenerational Learning Program – Trisha Sotropa
3. \$500 Irvine School Christmas Dinner – Trent Raynor
4. \$200 Valleyview Seniors Facility – Gifts for Seniors – Jody Phillips
5. \$200 Irvine School Christmas Market – Val Pearson
6. \$295.05 Eagle Butte High School/ IF Cox Elem School Reading & Gingerbread – Trish Sotropa
7. \$104.95 Eagle Butte High School Choir (Dec 15)

Dec 6 – German Baking was presented by Doris Herter at Eagle Butte High School as part of the Intergenerational Learning Program. Participants go to take a whole tray of baking home.

Dec 7 – Survivor Raffle occurred.

Dec 15 – Firepit base was made and donated by Cody Millington, and was delivered to Sunrise Park lot for the Merry & Bright Festival. Mike Norris donated the use of his skidsteer to assist Scott in getting it off the trailer into place.

Dec 16 – Merry & Bright Festival was held at Sunrise Park. There were over 100 attendees who enjoyed sleigh rides, bonfire, Christmas Tree, bouncy house donated by Dan Hamilton, caroling, and a special musical presentation by Eagle Butte High School students. Hot chocolate, cider, and Christmas goody bags were free to the public, along with all attractions.

Jan 8 – Outdoor Rink opened. An unexpected number of volunteers came forth to assist with the ice maintenance this season. Black mats and shovels were put down at the facility. Since the rink opened, there have been 23 new member requests.

Motion: Scott made motion to accept the President's Report– carried

Treasurer's Report – Nicole Johnson

Operating Account balance is \$18,100.36. Project Account balance is \$7,057.81 and is 100% allocated to the pump track project. The 2024 budget will be prepared for the next meeting.

The 2024 AGM will be held on March 13th, 2024 at 6:30pm in Cypress Council Chambers.

Motion: Amy made motion to accept the President's Report– carried

New Business:

Upcoming Events – All

Intergenerational Learning Program – will try to schedule 3-4 before end of April. \$1816.58 remaining in budget so no funds required.

1. Photography - Cathy
2. Woodworking – Eagle Butte High Shop teacher
3. Modern Slang – Eagle Butte High students
4. Addiction/Mental Health – Trisha Drescher
5. Frosting Piping – Zaria Kelly

Easter Scavenger Hunt – Trisha Drescher will organize and place QR codes on both sides of Dunmore with clues to the next location. Jenna will help her make up and distribute the prize bags

Family Skating – will try to schedule 2 (provide hot chocolate and maybe music). Based on weather.

Motion: Aryn made motion to approve up to \$250 for Easter Scavenger Hunt goody bags– carried

Fiscal Year & GST Update - Jody

All GST quarterly filings from December 1, 2021 through March 28, 2023 have been filed with CRA and APPROVED. The gst rebate to the DCA for this period is \$24,007.76.

All GST quarterly filings from April 1, 2023 – December 31, 2023 have been filed with CRA and are PENDING approval. The gst rebate to the DCA for this period is \$3,843.32

Starting January 1, 2024, we will be reporting gst annually instead of quarterly. Additionally, our fiscal year has been changed with CRA to follow calendar years to match our internal financials.

Beginning January 1, 2024, gst must be charged on all rentals (facilities, equipment, furniture). Our inventory and booking system is live on the DCA website, and invoices generated with automatically charge gst. All other sales (concession, beer garden, tickets, raffles, memberships, etc...) are still gst-exempt.

Motion: Nicole made motion to accept as information - carried

Outdoor Rink- Scott

Scott reported that lots of volunteers contacted the DCA to offer help with the ice this season. Jeff and Trisha Drescher donated the use of a small quad that has been retro-fitted into a mini-zamboni. The key is in the shack for rink maintenance workers to access.

The ice quality has been great since the freeze, until the last 2 days. The deep freeze combined with kids/people digging down and breaking the ice surface has caused unsafe skating conditions. Jan 18th the rink was closed pending maintenance. Volunteers must shovel out the broken sections, patch them, then flood anew.

Discussion of adding chemicals to water or bonder, but there was consensus the expense is too high and not within our budget at this time. May look at this option again in future.

Scott confirmed a flood will occur again on Tuesday Jan 23rd in preparation for the rental on Jan 24th.

Designated times for skating: the board unanimously decided that there will not be scheduled “family skate” or hockey times at this time. The rink is open to all, and if skaters and hockey players wish to use the ice at the same time, they can each use half. The DCA is not in position to police the use of the ice.

LesleyAnn Collins is sending an email to our insurance company to find out if we need to post a “use at own risk” sign or not. She will find out whether it affects or liability or not.

Mike Norris and Barry Gutfriend each live adjacent to the rink and expressed concern that it was being used until 1-2:30am and is extremely loud and bright. The parking lot has had multiple vehicles doing donuts and driving recklessly. RCMP have been notified. Both gentlemen are happy to support the DCA efforts through use of their equipment if needed and assistance with the car show and fundraising.

Discussion was had about putting cement blocks back down the center of the lot to discourage abuse of the parking lot. Shevaun will contact Lafarge or Inland to see if either is willing to donate the blocks to the community (4).

Motion: Jody made motion to approve transport of concrete blocks to the parking lot if Shevaun is successful in getting them donated– carried

Motion: Jody made motion to contact or electrician to put a timer or restrictor on the exterior lights to the rink so they may be activated from 8:00am to 11:00pm – carried

7:45 – Barry Gutfriend and Mike Noris left the meeting

Interview - Nicole

A interview with CHAT news was posted today highlighting the opening of the Outdoor Rink. The Medicine Hat News has also reached out for an interview and they’ll be at the rink Sunday to take some photos.

Motion: Jody made motion to receive as information– carried

Outdoor Speakers for Park - Jenna

Jenna met with Troy from Al’s Audio and got both a high-level and mid-level quote to add outdoor speakers to the park area. The system would be capable of making announcements that would be heard from the ball diamond to the park, as well as under the rink roof. Music could also be played through this system. The high quote for \$9321.90 is for an 8 channel mixer, and the low quote for \$6747.30 is a 4 channel mixer. All Bluetooth, both come with wireless mics. The ball diamond speaker would be wireless as too expensive to cable underground. Wall mount vs a stand for the speakers. Could increase offering to facility renters, but also comes with risk of damage. Would be an investment to support events for years to come, but would also have costs if damaged or speakers blown. Discussed DCA operation only – no renters. Group decided to hold off decision until next Spring and if want to proceed, add into 2024 Rec Grant as a 50/50 match opportunity.

Motion: Amy made motion to accept as information - carried

Old Business:

Survivor Raffle – Jenna

Survivor Raffle winners were drawn (spun on wheel) and announced on December 7th. Raffle feed was streamed Live to the DCA Facebook page. All winners were notified via email and signed receipt of prize upon pick-up. Winners were posted on FB and website. Mona Girling donated her \$25 Streets gift certificate back to the DCA to use at another event.

Total sales were \$2000, so the DCA raised \$1000. Timing was too close to Christmas, recommend holding off raffle until May/June of 2025.

Motion: Amy made motion to accept as information - carried

Pump Track – Scott

Drawings are not yet complete. Will have updated plan for next meeting

Motion: Shevaun made motion to accept as information – carried

Capital Purchases 2024 – Jody

Outfitting the EDF Outdoor Recreation Centre has been proceeding with many items in place and fully paid for. There are multiple projects and expenses the board has been discussing for 2024:

Rink Outfitting Expenses (23/24)		PAID IN FULL	IN PROGRESS	FUTURE NEEDS
1	Hockey Nets	576.44		
2	Pickle Ball Nets (x2)	526.01		
3	Cold Storage Cube Container 40'	12,500.00		
4	Tables/Chairs	14,983.33		
5	Full Fridge for Skate Shack & Freezer	1,684.17		
6	Shelving/work bench for Storage Can	332.94		
7	Signs (garage sale/ball drop) year over year	132.30		
8	Drink Dispensers	1,538.34		
9	Projector	188.99		
10	20' Movie Screen	232.04		
11	Coffee Urns (2)	377.98		
12	Water mister and nozzles	57.74		
13	Garbage cans, bags, dolly, locks, ext cords	650.62		
14	50' speaker cord	20.79		
15	Flag Signs (Dunmore Days x 2)	1,092.11		
16	Christmas lights	2,642.93		
17	Pump Track		7,057.81	
18	Upright Cooler		3,650.00	
19	Basketball Hoops/Backboards		5,856.00	
20	Basketball Installation		4,400.00	
21	Additional Cameras at Rink (2 in rink perimeter, 1 parking lot)		5,500.00	
22	8' rectangle tables (10)		4,000.00	
23	Mailbox Bulletin Board on East Side - repair & add plexi door		800.00	
24	Sound System (mid-level)			6,747.00
25	picnic tables Blue Imp (assembled and installed)			6,000.00
26	Ball Diamond Dugouts			8,145.00
27	cage for skate shack window			500.00
28	benches for outside rink			1,000.00
Totals		37,536.73	31,263.81	22,392.00

Board approved items in yellow to proceed with in 2024, with the items in orange depending on the outcome of the 2024 Recreation Grant application with Cypress County. The DCA would like to complete all items this year, which is possible if Cypress County will match funds towards basketball and the ball diamond dugouts.

Motion: Amy made motion to approve items in yellow pending receipt of GST refund and put into motion for completion this Spring - carried

Group Discussion:

None

2024 AGM: Wednesday March 13th at Cypress County Council Chamber at 6:30pm

Next Regular BOD Meeting: Wednesday March 13th at Cypress County Council Chamber at 7:30pm

Adjourned by Trisha at 8:36pm