

Dunmore Community Association Board of Directors Meeting Minutes

August 28, 2025

Cypress County Council Chamber

Present: Trish Drescher, Nicole Johnson, Jody Phillips, Shevaun Perrault, Rocheal Howes, Jessica Freitag

Regrets: Scott Plouffe, Jenna Goodberry, Jenna Riess, Amy Edmonstone

Meeting called to order by Trisha at 6:34pm

New Business:

Intergenerational Program - Jody

Capital Purchases – Trisha

Grants – Jody

Board Openings – Jody

ODR Volunteer Sign-up – Trisha

AGLC Casinos - Shevaun

Old Business:

Pump Track – Jody

Upcoming/Past Events - All

Unfinished Business:

None

Review of Agenda and Previous Minutes:

Motion: Nicole made motion to accept the agenda – carried

Motion: Jessica made motion to accept the April 14th, 2025 BOD minutes – carried

Motion: Jessica made motion to accept the April 14th, 2025 AGM minutes – carried

President's Report – Trisha Drescher

April 15 th	2025 Membership Roster Updated, Board of Director Listing updated on Website
April 15 th	All non-paying members removed from alarm.com access
April 15 th	Alwin Bouchard notified that the DCA declines the offer to seek sponsors via advertisement for the Heritage Gather
April 15 th	Jaime Beuchert gave notice for caretaking at the EDF Outdoor Recreation Center. Posted ad on Facebook and website to hire new caretaker.

April 16th	Cypress County Recreation Grant submitted with an official request to increase the DCA operating budget from \$10,000 to \$13,000 annually
April 16th	Created web site project page for the Pump Track. Got permission to use Bike Track Ltd. photos on our site, and all content was reviewed and approved by James Norton.
April 16th	Sent link for pump track project page to Board members for approval before posting to the public
April 17	Jody made a motion via the BOD chat group to increase the Easter event budget from \$200 to \$400. Carried
April 21	Notified by Community Foundation of SE Alberta that we were awarded \$4000 per year for the next 2 years for the Intergenerational Program. Award is confidential until they have their Awards Celebration end of May.
Apr 22	Submitted Grant Agreement to CFSEA
Apr 24	Motion to increase Easter budget from \$200 to \$400 via Board Chat - carried
Apr 24	Motion to approve \$5000 expense for pump track initial consulting, planning, design, and quote - carried
May 1	Motion to approve MHMSA rate for \$18/hr, they will perform infield maintenance - carried
May 1	Motion to approve approximately \$1000 for paint for the pickleball courts - carried
May 13	Pickleball court finished, picnic tables assembled
May 15	Bylaws updated, received proof of filing
May 29	Emersyn Labrie hired to clean bathrooms and collect garbage at rink
July 16	Submitted ANI - Renewal Document to Cypress County for insurance
July 18	\$1000.00 operating Grant for pancake Breakfast and a \$3000.00 operating grant increase
July 21	Cancelled Plan Hero due to platform changes
July 31	Board voted to hire E360 to pick up garbage monthly from Sunrise Park. A locked bin will be provided by them. Nicole to set up.
August 1	Billed MHMSA for rentals \$3335.85 been approved for payment
Aug 12	Cypress Wind \$10,000 Grant posted locally
Aug 18	Paperwork and direct debit info provided to E360
08/21/25	Garbage bin delivered

Motion: Shevaun made motion to accept the President's Report— carried

Treasurer's Report – Nicole Johnson

The current Operating Account balance is \$39,478.69

The current Projects Account balance is \$4,557.81 – earmarked for Pump Track Project

Motion: Jody made motion to accept the Treasurer's Report– carried

New Business:

Intergenerational Program – Jody

The DCA received the CFSEA grant of \$4000/yr for 2 years towards the Intergenerational Workshops. All information regarding the requirements to fulfil the terms of the award were presented to the Board. Rocheal Howes will be the team leader for this grant. Jody will email her the link to the portal to update the grant requirements.

Motion: Nicole made motion to accept as information– carried

Capital Purchases - Trisha

The board discussed the purchase of baseball bases for the DCA members and renters using the Sunrise Baseball Diamond, as well as the purchase of a large BBQ for events. Board decided to rent or make a donation to the Kinsmen going forward for BBQ as we only use it 1/yr.

Motion: Shevaun made motion to approve up to \$200 for baseball bases– carried

Grants - Jody

The Cypress Wind Community Fund grant used towards the Merry & Bright Festival is due August 31st. Info will be sent to Trisha to apply on behalf of the DCA.

The Blue Cross “Built Together” grant is due September 22nd. Information will be sent to Nicole to apply on behalf of the DCA for \$50,000 to use for the pump track project. Application will depend on getting the Bike Track Ltd. quote in a timely manner.

The CFEP Small Stream matching Grant (up to \$125,000) has intake periods of January 15th and March 15th. Will require funds from Cypress County plus all other fundraising before applying.

Eagle Butte Parent Council requested \$500 towards a welcome back bbq through the Community Impact Grant.

Motion: Shevaun made motion to approve up to \$200 for baseball bases– carried

Motion: Jody made motion to approve the \$500 Eagle Butte Parent Council request - carried

Board Openings – Jody

The Secretary board seat will be vacated by Jody Phillips on October 14th, 2025. An ad will be posted to community and email sent to members to get a replacement. Ad will include an appeal for more board directors and have a sense of urgency. Jody will stay until the credit card is received, set up the DCA phone, change all automatic payments (6) to the credit card and set up 2-factor authentications for 10 accounts.

MHMSA has submitted their 2026 schedule for the ball diamond and it has been booked

Online bookings on website are to be temporarily disabled until there are more board members to run the rentals

Memberships will remain unchanged as automatic payments through the website. Trisha will process them and manage alarm.com to distribute pin codes.

September 10th rental coming up – Rental Agreement was given to Shevaun to get a signature.

Board wishes to make a direct invite for member Nick Wilke to join the board

Motion: Jody made motion to invite Nick Wilke to the board– carried

Motion: Shevaun made motion to post Secretary and Director positions – carried

Motion: Nicole made motion to disable online facility bookings until there are enough board members to manage them again - carried

Outdoor Rink Sign-up - Trisha

The DCA will post an outdoor rink flooding and maintenance volunteer sign-up schedule and post it to the community in Mid-October. If the schedule is not filled sufficiently, the ice will not be put in this year. Plan Hero is not required for this. Board will not create new account until needed in future.

Motion: Jessica made motion for Trisha to create a sign-up rink maintenance schedule and post to the community in Mid-October– carried

AGLC Casino - Shevaun

The DCA can apply for AGLC licensing through our current account making us eligible to participate in Casino night fundraisers. These rotate roughly every 18 months, and the DCA can raise \$20,000 per night. Sandy Martin is a local coordinator that we can reach out to get on the schedule once we have the correct license. Shevaun to work with Jenna to get this started.

Motion: Jody made motion to apply for AGLC Casino License and sign up – carried

Old Business:

Pump Track – Jody

The pump track committee is currently waiting for quotes to come in.

Motion: Amy made motion to accept as information – carried

Past Events - Jody

The DCA, since April 14th has run the Easter Event, Garage Sale Day, Ball Diamond Drop-in, Spring Clean-up, and Dunmore Days.

Motion: Nicole made motion to accept as information – carried

Group Discussion:

None

Next Regular BOD Meeting Schedule: October 14th, Dec 10, Feb 12, Mar 26 (AGM and BOD) – all at 6:30

Adjourned by Trisha at 8:10pm