

Dunmore Community Association Board of Directors Meeting Minutes

February 28th, 2023

Cypress County Council Chamber

Present:, Shevaun Perrault, Jody Phillips, Nicole Johnson, Scott Plouffe, Amy Edmonstone, Melissa Sawchuk, Nevada Meyer, Dan Hamilton

Regrets: Olivia Whenham, Jenna Riess, Trish Drescher, Rocheal Howes,

Meeting called to order by Shevaun at 7:37pm

New Business:

Wi-fi Password Policy – Jody Phillips

Shed vs C-Can – Jody Phillips

Grand Opening/Ribbon Cutting – Shevaun, Amy, Jenna

Signing Authority – Shevaun

Ball Diamond - Scott

Old Business:

None

Unfinished Business:

None

Review of Agenda and Previous Minutes:

Motion: Nicole made motion to accept the agenda - carried

Motion: Melissa made motion to accept January 18/23 Board Meeting minutes – carried

President's Report – Shevaun Perrault

Nothing to report by President

Treasurer's Report – Nicole Johnson

Nothing to report by Treasurer

New Business:

Wi-fi Password Policy – Jody Phillips

Discussion about free Wi-fi for DCA members at the park. Expectation is that password will trickle out over time to non-members, and question was raised whether we send a renewed password to members on a time or usage basis. Agreement made that password will expire annually coinciding with membership expiration, and we will monitor usage throughout the year and change the password as needed. A dedicated network for the board will have a separate password, and the guest network “DCAMembers” will have a separate password, and can be disabled at large-scale functions like Dunmore Days to preserve bandwidth for performers, etc... if necessary.

Motion: Amy made motion for Jody to create the policy based on the information above and present it for approval at the next board meeting. - carried

Shed vs C-Can – Jody Phillips

A 12x30 shed similar stylistically to the skate shack is \$18,000 and will serve as cold storage for tables/chairs/sports equipment/miscellaneous (garbage cans, drink dispensers, tools, etc...). 40' sea cans with 4 doors can be purchased locally for approximately \$11,000. They have less square footage, but are easily movable, long-lasting, durable, and cheaper. Recommendation by Scott to ensure the can is vented.

Motion: Scott made motion to approve sea can in the capital asset request form as opposed to the shed - carried

Grand Opening/Ribbon Cutting – Shevaun, Amy, Jenna

Plans are in motion for the ribbon-cutting ceremony at the EDF Outdoor Recreation Centre on May 26, 2023. Plans include a bartender, food by Reg's Meats, Full Circle (band), stage provided by Dan, kids' entertainment, table and chair rentals, balloons, cake, and presentation of plaques to donors. Dan will speak (<5mins), Mark Gallager from EDF will speak (<2-3 mins), Rocheal Howes will speak on behalf of the DCA. Dan Hamilton will cut the ribbon. Event is at no cost to the community. EDF donating ice cream truck for evening, Cypress county donating popcorn and cotton candy. Costs coming out of the project budget.

Motion: Nicole made motion to accept as information- carried

Signing Authority – Shevaun

Signing authority for outgoing President Shevaun Perrault needs to be removed, and new President Trish Drescher needs to be added.

Motion: Nicole made for copy of minutes to be provided to ATB with request to remove Shevaun Perrault as a signing authority and add Trish Drescher - carried

Ball Diamond - Scott

The ball diamond is being booked by the Medicine Hat Minor Softball League from April 17th through June 16th. Rate is \$15/hr, and Scott will be drawing up the contract this month. A rubber set of plates/bases will be purchased for community use and left by the field for open access, and a more substantial set will be purchased and stored in cold storage for community tournaments/events (previously approved \$1000). Scott will get a quote for adding roofs to the 2 dug-outs in the next 2 weeks to add to the capital asset request.

Motion: Jody made motion to approve field rental - carried

Group Discussion:

Water usage at the ball diamond, Sunrise park, and Eagleridge park greatly exceeded our operating budget last year. Discussion focused on either increasing the operating budget request from Cypress County in order to maintain the investment in sod, or see if Cypress County will take over the payments directly.

Motion: Amy made motion to increase the operating budget by \$18,000 to compensate for the increase in water cost and usage as a result of the new grass at Sunrise and the ball diamond - carried

Next Regular BOD Meeting: Wednesday April 5th, 6:30pm at Cypress Council Chamber

Adjourned by Shevaun at 8:48pm