

Dunmore Community Association Board of Directors Special Meeting: Projects

April 28,2021, 6:30pm

Via Zoom: Hosted by Shevaun Perrault

Present: Shevaun Perrault, Jody Phillips, Nicole Johnson, Angela Adby, Amy Edmonstone, Jenna Riess, Olivia Whenham, Dawn Day, Alyssa Stork, Scott Plouffe, Donna Basso

Meeting called to order by Shevaun 6:31pm

1. Community Work Bee

Due to safety concerns, the community work bee will be split into two consecutive weekends:

May 8/21

- I. Rake out lilac row
- II. Blow out rink surface
- III. Trim/remove sections of lilac row
- IV. Trim trees around picnic table between rink lot and ball diamond
- V. Remove horseshoe pit
- VI. Remove concrete remnants from pad
- VII. Cut rebar off of pad
- VIII. Tree removal

May 15/21

- I. Demolish skate shack

Prior to May 8th, Dawn's husband (Master Electrician) will remove panel and safely disconnect the electric heater, timers, and lighting. Garbage bins will be scheduled with the County to be dropped off Friday May 7th, and picked up Monday May 17th if possible. A volunteer has come forward who will cut all of the lilacs down to 3' prior to May 8th so the clippings just need to be put in the bin. Cody (owns tree-cutting company) will remove designated lilac bushes and replace with dirt prior to May 8th to create pathways between the park and outdoor rink. Shevaun and Amy to mark lilacs to be removed with ribbon April 29th at 6:30. Jody to request if County has ability to knock down building with backhoe and break apart as opposed to demolishing it piece by piece via manual labour.

Scott noted that before the hole from the old bathroom was filled in, he saw busted pipe in the ground. The water line was broken. He asked Jody to inquire to Cypress County if they were informed or have any info regarding this, as he is concerned this may be the line for the sprinklers at the ball diamond.

Actions (1.):

1. Scott to work with Dawn's husband to remove the electrical from the shack
2. Shevaun to coordinate with Cody to remove the designated lilacs

3. Shevaun and Amy to mark the lilacs to be removed
4. Jody to coordinate with County to schedule bins and backhoe (if possible)
5. Scott to contact PHF Steel for price to transport teeter-totters and slide, or to see if they will drop a scrap bin for metal at the park.
6. Nicole to order line locates for row beside skate shack

Motion: Jody made motion to proceed with timeline outlined above and approval of the action items regarding the community work bee – carried

2. Rebuild Skate Shack

Jody relayed information that Cypress County would like to be informed of the plans and specs for the new Skate Shack before we begin the rebuild. We still need to get final pricing comparisons between plexi, reinforced, tempered glass, and polycarbonate (unbreakable glass 200x).

Motion: Olivia made motion to agree shatter-proof glass will be used for the building– carried

Scott asked Jody to confirm with the County if we need to pull permits for the job. Jody asked if water line runs under the existing skate shack, and if that will complicate the job if we are pouring a cement pad. Scott believes it does, and suggested we shift the new shack West to rest where the old bathroom was. Scott confirmed that Randy from Prairie Concrete has generously donated the materials, labour and equipment to pour the new 12x20' pad and will coordinate with him when we are ready. Scott will be on building sub-committee and oversee volunteers for the rebuild. He will coordinate with the County rep prior to proceeding. A general timeline of Fall 2021 was established.

Actions (2.):

- a. Jody to provide plans for skate shack build to Cypress County
- b. Jody to inquire to Cypress County about permit requirements

Motion: Amy made motion to approve action items regarding skate shack– carried

3. Dunmore Days Planning Committee

Olivia Whenham volunteered to chair the Dunmore Days Planning Committee. Dawn Day and Nicole Johnson will also sit on the committee, and will be joined by 2 community volunteers who have signed up so far. Their first meeting is May 26th 7pm via Zoom.

Actions (3.):

- a. Jody to e-mail Olivia the community volunteer list for the Dunmore Days Planning Committee prior to the meeting

Motion: Nicole made motion to approve the Dunmore Days Planning Committee members and action items (3.)– carried

4. West Side Park (7:30pm – Zach Zubrecki (Blue Imp), Dan Hamilton, and Richard Oster Joined the meeting)

Zach confirmed the current order (5 pieces) takes 4-5 weeks to manufacture. If we decide to remove the classic fire engine and octopus climb, Mickey Franz (installer) would do it himself. He would cut off posts and legs, disassemble, re-powder coat at their facility, and then install a channel grid system to which the equipment would be welded to. The old piles would be pulled out. It would take 1.5 days to disassemble, new hardware would have to be used, and once equipment is removed it would have to be modified to meet current safety code. Touch-up paint is not recommended as it is extremely time consuming and will not have the same lifetime expectancy as powder coat.

Richard Oster inspected the park enclosures and advised the smaller one (S) is made of railway ties and has steel pins sticking out. In addition, the rock in the small enclosure is not adequate, and the distance from berm to equipment is not great enough to meet safety regulations. We will need to expand the enclosure and either pour a new concrete berm or use treated lumber as an option. Pricing for this job was not in our original quote.

Zach was asked about what we can expect in terms of concrete under the lighthouse and teeter-totters which are coming out. He said teeters will be easy, but does not know about lighthouse because that design is extremely outdated and specs may be hard to find.

Richard advised we can re-use the existing rock from the enclosures. It will be stock-piled in the parking lot. LMT has donated a track hoe, and Art's Excavating has donated a loader. He will leave approximately 3" of rock in the enclosure to prevent dirt mixing in. Richard estimates when the rock is replaced, we will be 6-8" short of the 12" depth needed for safety. He recommends a stone-slinger to add in the new rock with volunteers holding plywood to protect the new equipment. Dawn confirmed that Dan Schuler (DDK) charges \$150/hr. Richard estimates removing the rock will be 1 day's work, and he will need 1 week's notice to arrange the equipment. Dan Hamilton will arrange a gravel truck and to haul away the old railway ties around the small enclosure at the same time.

Olivia asked Zach about adding a "Thank You" sponsor sign to the park to express appreciation for the companies contributing so generously to the project. He confirmed we just need to get him the list of names.

Tentative timeline set: Final Order must be received by Zach by Friday May 7th. He will have the drawings back in 24 hours. Tentative installation target date: June 25&26 (will not be scheduled until order finalized).

Zach advised that payment is due at the end of the project, no down payment required. Also confirmed we can choose any color scheme we want, there is no additional fee for customization.

8:12pm – Zach Zubrecki, Richard Oster, and Dan Hamilton left the meeting

Directors agreed to meet at the park tomorrow evening at 6:30 to view all equipment in person and make final decision about painting vs powder-coating and take a look at small enclosure options, as well as additional equipment options and colors.

Actions (4.)

Jody to e-mail Zach tomorrow to get pricing options for 3 pieces of equipment under \$8000 and bring photos to park meeting. Also to request enclosure size requirements if we have to expand it, pricing for a sponsor board, and specs for the lighthouse removal.

Motion: Amy made motion to approve action items regarding West Side Park– carried

5. CFEP Grant

Jody reported on conversation with LesleyAnn Collins earlier that day regarding the CFEP and Cypress County Capital Grant. Because the timing of the two grants is so close, we would not have time to pivot to a different plan if Cypress County does not support the Outdoor Rink Project plan. LesleyAnn and Tarolyn discussed and gave permission to present the following options to the DCA Board of Directors (neither tracks are guaranteed):

Option 1: If the DCA chooses to prioritize Phase I towards a Dunmore Community Hall resulting in a covered roof over the outdoor rink (including new concrete pad and new (to us) rink boards), we would not be able to ask for any additional capital funding from Cypress County until 2024. These funds are not guaranteed, but we would have support of Cypress County in presenting it to Cypress Council for approval. Once this rec space is created, the DCA would spend the following couple of years focusing on community events and programming.

Option 2: The DCA can focus on smaller projects such as the pump track on a yearly basis, making small capital requests which must be matched 50%. Yearly capital grants are issued based on many factors and are also not guaranteed.

Motion: Olivia made motion to pursue Option 1– carried

Next Regular BOD Meeting: Wednesday May 12, 6:30 at Cypress Council Chamber

Adjourned by Shevaun at 8:40 pm